



## **RECORD OF PROCEEDINGS**

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**BOARD OF EDUCATION  
BOARD ROOM, DISTRICT OFFICE  
MINUTES OF MEETING  
March 25, 2024 – (Business Session)**

**A Business Session Board Meeting of the Elizabeth School District was held on April 8, 2024, in the Board Room, District Office.**

**1.0 CALL TO ORDER – AUDIO 00:00:00**

**Director Rhonda Olsen called the Business Session BOE Meeting to order at 6:00 p.m.**

**2.0 ROLL CALL: - AUDIO 00:00:11**

**The following BOE Directors were present:**

**Director Heather Booth – aye**

**Director Michael Calahan – aye**

**Director Rhonda Olsen – aye**

**Director Mary Powell – aye**

**Director Jonathan Waller – aye**

**Also present: Superintendent Dan Snowberger, Elizabeth School District Safety and Security Team, and Executive Assistant Jaimee Glazebrook**

**3.0 PLEDGE OF ALLEGIANCE – AUDIO 00:00:21**

**Director Rhonda Olsen led the audience in the Pledge of Allegiance.**

**4.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION – AUDIO 00:00:50**

**A motion was made to approve the agenda.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**

**ROLL CALL:**

**Director Heather Booth – aye**

**Director Michael Calahan – aye**

**Director Rhonda Olsen – aye**

**Director Mary Powell – aye**

**Director Jonathan Waller – aye**

**The motion carries 5-0**

**5.0 APPROVAL OF MINUTES – AUDIO 00:01:12**

**5.1 A motion was made to approve the minutes from the March 25, 2024, Elizabeth Schools Board of Education meeting.**

**Motion moved by Director Olsen**

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**Motion seconded by Director Booth**

**Director Heather Booth – aye  
Director Michael Calahan – abstain  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye**

**The motion carries 4-0**

**6.0 RECOGNITIONS – AUDIO 00:01:42**

**6.1 Safety and Security Recognition**

**7.0 COMMUNICATIONS - AUDIO 00:07:01**

**7.1 Board Member Reports**

**7.2 Superintendent Reports**

**8.0 PUBLIC COMMENT – AUDIO 00:21:36**

**Chrisy Howell**

**9.0 CONSENT ITEMS - AUDIO 00:24:40**

**A motion was made to approve the consent items 8.1-8.4.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**

**ROLL CALL:**

**Director Heather Booth – aye  
Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye**

**The motion carries 5-0**

**9.1 New Hires/Re-Hires**

**Cathy Brigham, Special Services Office Coordinator, District  
Kara Heaston, Social Worker Intern, District  
Karina Martinez, P/S Assistant Teacher, RCE  
Madison Kowalis, SPED Teacher, EMS  
Catelyn Morgan, SPED Para, EMS  
Jennifer Walker, Teacher, RCE  
Jordan Atencio, Teacher, EMS**

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### 9.2 Transfers and Changes

Cory Robinson, Assistant Principal, EHS

Amber Sorg, Principal, SHE

### 9.3 Employment Separations

Kaitlyn DeChristino, 4<sup>th</sup> Grade Teacher, SHE

Jackland McPhail, Custodian, EHS

Lincoln Jones, Teacher, EMS

Michael Chaz Howell, Teacher, EHS

### 9.4 Extra Duty Assignments

Robyn Poirier, Assistant Golf Coach, EHS

### 10.0 ACTION ITEMS - AUDIO 00:25:04

10.1 A motion was made to approve the review of policy AC-E-2 Nondiscrimination/Equal Opportunity Complaint Form.

Motion moved by Director Olsen

Motion seconded by Director Booth

#### ROLL CALL:

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 5-0

10.2 A motion was made to approve the review policy AC-E-3 Nondiscrimination/Equal Opportunity Title IX Formal Complaint.

Motion moved by Director Olsen

Motion seconded by Director Booth

#### ROLL CALL:

Director Heather Booth – aye

Director Michael Calahan – aye

Director Rhonda Olsen – aye

Director Mary Powell – aye

Director Jonathan Waller – aye

The motion carries 5-0

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**10.3 A motion was made to approve the review of policy AC-R-1 Nondiscrimination/Equal Opportunity Complaint and Compliance Process.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**

**Motion was withdrawn by Director Olsen**

**Motion Seconded by Director Booth**

**Policy will be brought back with new revisions.**

**10.4 A motion was made to repeal policy GCBC Coaching and Activity Sponsor Salary Schedule.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**

**ROLL CALL:**

**Director Heather Booth – aye**

**Director Michael Calahan – aye**

**Director Rhonda Olsen – aye**

**Director Mary Powell – aye**

**Director Jonathan Waller – aye**

**The motion carries 5-0**

**10.5 A motion was made to approve the 1<sup>st</sup> and final reading of the revised policy AC-E-1 Nondiscrimination/Equal Opportunity.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**

**ROLL CALL:**

**Director Heather Booth – aye**

**Director Michael Calahan – aye**

**Director Rhonda Olsen – aye**

**Director Mary Powell – aye**

**Director Jonathan Waller – aye**

**The motion carries 5-0**

**10.6 A motion was made to approve the 1<sup>st</sup> and final reading of the revised policy AC-R-2 Title IX Sexual Harassment Grievance Process.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**





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**ROLL CALL:**

Director Heather Booth – aye  
Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye

**The motion carries 5-0**

**10.7 A motion was made to approve the 1<sup>st</sup> and final reading of the revised policy GCG/GCGA Part-Time and Substitute Professional Staff Employment/Qualifications of Substitute Staff.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**

**ROLL CALL:**

Director Heather Booth – aye  
Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye

**The motion carries 5-0**

**10.8 A motion was made to approve the 1<sup>st</sup> and final reading of the revised policy GDD Vacations and Holidays.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**

**ROLL CALL:**

Director Heather Booth – aye  
Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye

**The motion carries 5-0**

**10.9 A motion was made to approve the 2nd and final reading of the revised policy AC Nondiscrimination/Equal Opportunity.**

**Motion moved by Director Olsen**

**Motion seconded by Director Booth**

**ROLL CALL:**

**Director Heather Booth – aye**



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Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye

The motion carries 5-0

10.10 A motion was made to approve the 2<sup>nd</sup> and final reading of the revised policy JKD/JKE Suspension/Expulsion of Students (and other Disciplinary Interventions).  
Motion moved by Director Olsen  
Motion seconded by Director Booth

**ROLL CALL:**

Director Heather Booth – aye  
Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye

The motion carries 5-0

10.11 A motion was made to approve the 2<sup>nd</sup> and final reading of the revised policy JKD/JKE-R Suspension/Expulsion of Students (Hearing Procedures).  
Motion moved by Director Olsen  
Motion seconded by Director Booth

**ROLL CALL:**

Director Heather Booth – aye  
Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye  
Director Jonathan Waller – aye

The motion carries 5-0

10.12 A motion was made to adopt SkyTree as the Book Fair choice for school year 2024-2025.  
Motion moved by Director Olsen  
Motion seconded by Director Booth

**ROLL CALL:**

Director Heather Booth – aye  
Director Michael Calahan – aye  
Director Rhonda Olsen – aye  
Director Mary Powell – aye



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Director Jonathan Waller – aye

The motion carries 5-0

**11.0 BOE PLANNING/NEW BUSINESS – AUDIO 00:48:43**

**11.1** The next Board of Education meeting will be a special meeting and is scheduled for April 22, 2024, at 6 p.m. in the Elizabeth School District Board Room.

**12.0 ADJOURNMENT – AUDIO 00:51:13**

The regular board meeting adjourned at 6:51 p.m.

Respectfully Submitted,

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Rhonda Olsen, President

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Heather Booth, Vice President

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Mary Powell, Secretary

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Michael Calahan, Treasurer

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Jonathan Waller, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook